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Coming up

Sending through your employee data

Both employers and ARIA are bound by the *Superannuation Industry (Supervision) Act 1993* (SIS Act) to make sure member data is sent through promptly and employer contributions are paid. The Trustee must allocate contributions to a member's account within a 28 day period. Contributions for a PSSap member are only effective from the date of allocation. This means it's important to get the contributions allocated on time and with the correct details.

New system to help you get the information you need

We are trialling a new system to track and manage requests for information from agencies. This system will automatically email you a job number to be used as a reference. Employer relationship managers, Maureen O'Connell and Scott James, will be getting in touch soon with agencies to explain more about this service.

What's new

Changes to family law legislation

The *Family Law Amendment (De Facto Financial Matters and Other Measures) Act 2008* will come into effect on 1 March 2009. The new legislation has updated the *Family Law Act 1975* to provide de facto couples (opposite-sex and same-sex) access to the federal family law courts about property and maintenance matters.

The changes also include recognition of financial agreements between de facto couples and superannuation splitting where determined by the court. This was previously only available to legally married couples of the opposite sex.

The new legislation has redefined their meaning of a de facto relationship. It is now described as a relationship between two people who are not legally married to each other and are not related by family who have a relationship as a couple living together on a genuine domestic basis.

Frequently asked questions

Explanation of 0608 and 0502 error validations in ESO

0608 – 'This member is inactive'. Please make sure you are using the correct member number

This error will mean one of two things: either the member number you have applied to your payroll is an old AGS number and the member needs a new one, or the member has exited from your agency and a **Benefit application** form has been submitted which will change the member's employment status on our system. If the member has not exited recently you can assume that the AGS number you have applied is an old and incorrect number. If the member has recently exited you will need to contact employer services on **1300 338 240** to help submit the file.

PSSap

PSS

CSS

Frequently asked questions—cont'

0502 – The person is not eligible to join the PSS since they have previously opted out

This will show when an agency has used an incorrect cessation code '05'. This code is used only when a member has exercised choice of fund and has completed and submitted an **Election to cease membership** benefit application. If a member has previously elected to 'opt' out of the PSS they are not eligible to rejoin the PSS.

Employer services online (ESO) update

Cessation codes and types

Agencies using payroll interface file (PIF)

According to the PIF specifications agencies are required to report one of the following when a CSS, PSS or PSSap member leaves your agency:

- > 01 code is retirement, resignation, dismissal or retrenchment
- > 02 code is approved invalidity
- > 03 code is death of member
- > 04 code is transfer to another participating employer - meaning another employer who will continue the employee's membership of the PSS, CSS or PSSap
- > 05 code is opting out through choice of fund legislation
- > 06 code is incorrectly commenced membership.

Agencies that are classed as manual* do not need to use the cessation codes, but the cessation reasons will still apply when manually ceasing a member within **employer services online (ESO)**.

It is important that the correct cessation codes are used within your payroll. Please note your internal codes may vary to the PIF specification codes. You will need to check with your team leader if unsure when exiting a member, as this can cause errors on the member records when the data flows through to our systems.

* A manual agency will have to enter their employee's contributions manually on **employer services online (ESO)** and they do not submit a PIF. For more information call 1300 338 240.

At work for you

The ARIA At Work for You member program delivers workshops to contributing members of the CSS, PSS and PSSap super schemes.

The ARIA At Work for You team delivers public and in-house workshops around the country.

Our presenters have some spots available for in-house member workshops (depending on agency staff numbers) which are conducted on site at your workplace. Please call or email us to arrange a member workshop, call 02 6263 6999 or email atworkforemployers@aria.gov.au

City	Date and time	Scheme
Brisbane	5 March at 9.30am	CSS
Brisbane	5 March at 2.00pm	PSS
Sydney	11 March at 9.30am	CSS
Sydney	11 March at 2.00pm	PSS
Adelaide	1 April at 9.30am	CSS
Adelaide	1 April at 2.00pm	PSS
Canberra	22 April at 9.30am	CSS
Canberra	22 April at 2.00pm	PSS

Contact details



Employer service desk

Email employer.service@comsuper.gov.au
Phone 1300 338 240
Fax 02 6272 9996
Web www.aria.gov.au
(select Employer administration centre)

At Work for You

Email atworkforemployers@aria.gov.au
Phone 02 6263 6999

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